

Approved  
9/17/19  
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AERC MINUTES

CLARCONA RESORT & CONDO ASSOCIATION

3000 CLARCONA ROAD

APOPKA, FLORIDA 32703

September 03, 2019 @8:30A.M.

I. CALL TO ORDER: 8:53 A.M;

II. PRESENT: BILL CHURCH; CHRISTY MOORE; NOEL WARNER; DAVID PECK (by phone)

III. ABSENT: CAROLYN MULL, DAVID PARRAMORE; ROB RICE II;

IV. THERE WAS A QUORUM

V. APPROVE (AND RATIFY IF REQUIRED) MINUTES OF THE PREVIOUS MEETING(S): DATED AUGUST 20, 2019

A MOTION WAS MADE BY NOEL WARNER AND SECONDED BY BILL CHURCH TO APPROVE THE MINUTES AS DISCUSSED 4 YES 0 NO VOTES

VI. NEW BUSINESS:

SECOND LETTERS HAS BEEN SENT TO THE FOLLOWING LOTS; 504; 2900; 2906

LOTS SENT TO THE ATTORNEY IN JULY; LOT 227; 259; 332; 1115; 1031

1<sup>ST</sup> LETTER VIOLATIONS WERE SENT TO THE FOLLOWING LOTS; 2120 BOAT; 2410 MOLD, DEBRIS; 1118; 1133; 1009; 1011

AT OUR AUGUST 20, 2019 MEETING IT WAS DETERMINED THAT VICKY WOULD INFORM THE COMMITTEE OF ALL VIOLATIONS AS THEY WERE HANDLED. 1<sup>ST</sup> LETTER, 2<sup>ND</sup> LETTER AND ATTORNEY.

NOEL SAID VICKY SENT THE BOARD A SPREADSHEET, IN DETAIL AND HE ASKED DAVID PECK IF THEY COULD SHARE WITH THE AERC COMMITTEE. BOTH DAVID AND NOEL AGREE THE AERC COMMITTEE SHOULD HAVE SAME WHICH LIST IN DETAIL THE VIOLATION STEPS TAKEN TO DATE.

DUE TO OFFICE STAFF SHORTAGE VIOLATIONS HAVE NOT BEEN ABLE TO CONTINUE. VICKI IS GOING TO RIDE AROUND FOR UPDATED VIOLATIONS AND NEW VIOLATIONS PRIOR TO THE SEPTEMBER 03, 2019 AERC MEETING.

DAVID PECK STATES WE NEED TO VIOLATE 304 AND FOLLOW THROUGH WITH CODE ENFORCEMENT, IF THEY DO NOT HELP CRCA THEN AND SEND TO OUR NEW ATTORNEY, IF THEY HAVE BEEN GIVING

**DUE PROCESS. VICKI TO FOLLOW THROUGH.**

**LOT 2524 HAS 3 VEHICLES AND A TRAVEL TRAILER ON HIS LOT. IF HE DOES NOT LEAVE WITH HIS TRAVEL TRAILER AND A VEHICLE THEN FOLLOW UP ON VIOLATION PROCESS.**

**DAVID PECK IS TO CHECK INTO SEEING IF ALL OF OUR BYLAWS TO SEE IF WE CAN CONTINUE OUR VIOLATION PROCESS ON LOT 415. AFTER CAREFUL REVIEW OF THE POLICY AND PROCEDURES DAVID PECK FINDS NO RECORDS OF THE ABOLISHMENT OF THE RULES AND REGULATIONS, AS IT GOES NOW ALL RULES AND REGULATIONS ARE ENFORCED AND ENFORCEABLE.**

**DAVID IS TO CHECK AND SEE IF THE PET POLICY, DRUG POLICY AND HARRASSMENT POLICY TO SEE IF THEY WERE GIVEN TO THE BOARD FOR APPROVAL.**

**A MOTION WAS MADE BY BILL CHURCH AND SECONDED BY NOEL WARNER TO HAVE A SPECIAL COMBINED AERC AND UTILITY MEETING SET FOR SEPTEMBER 06, 2019, AT 8:30 A.M. TO GO OVER ANY AERC APPLICATIONS THAT WAS NOT AT THE SEPTEMBER 03, 2019 AERC MEETING DUE TO HURRICANE DORIAN AND OUR CONDO OFFICE BEING CLOSED.**

**OLD BUSINESS:**

**NOEL WARNER HAS REQUESTED THAT THE TRAILER INSPECTION FORM NEEDS MORE INFORMATION ADDED TO IT SUCH AS, LOT NUMBER TRAILER IS GOING TO; SIGNATURE LINE FOR THE PEOPLE WHO INSPECTED THE TRAILER TO SIGN OFF; TRAILER OWNERS SIGNATURE LINE ADD/REMOVE LIST MUST BE COMPLETED. NOEL WARNER HAS AGREED TO DO THESE.**

**SIGNAGE FOR THE STAGING AREA FOR TRAILER INSPECTION TO SAY: STAGING AREA FOR INSPECTION OF ALL INCOMING TRAILERS HAD TO BE CHANGED TO "NO PARKING AREA RV INSPECTION AREA ONLY".**

**BY AERC TO GIVE TO THE BOD AND HAVE BO'S TREE SERVICE CUT THEM DOWN DUE TO BUG INFESTATION. SOME OF THE TREES HAVE NOT BEEN CUT DOWN YET, THE COMMITTEE IS ASKING JENNI DORN TO REVIEW THE BOD MINUTES AND SEE IF THEY WERE APPROVED AND IF SO SHE NEEDS TO CONTACT BO'S TREE SERVICE TO COMPLETE THE JOB, OR IF NOT APPROVED BY BOD THEN IT NEEDS TAKEN TO THE BOD FOR APPROVAL. A STATUS REPORT IS NEEDED. JENNY CALLED BO'S TREE SERVICE IN REGARD TO THE CUTTING TREES DOWN. DAVID WILL TAKE IT BACK TO THE BOARD FOR APPROVAL ONCE WE GET A NEW QUOTE FOR THE TREE REMOVAL. THE NEXT BOARD MEETING IS IN 3 WEEKS.**

**TRAILER POLICY IS TO BE EMAILED TO ALL COMMITTEE MEMBERS SO THAT IT CAN BE REVIEWED AT OUR NEXT MEETING ROB RICE II WILL TWEAK SAME WHEN RECEIVED AND BRING IT TO OUR NEXT MEETING AND THE POLICY NEEDS TO BE ENFORCED. TO BE EMAILED TO ROB IN "WORD", FOR HIS TWEAKING. TO BE BROUGHT TO THE SEPTEMBER 03, 2019 MEETING.**

**MEETING ADJOURNED 9:50 A.M.**

**NEXT MEETING IS SCHEDULED FOR SEPTEMBER 17, 2019 IMMEDIATELY FOLLOWING UTILITY**

**MINUTES PREPARED BY: CHRISTY MOORE, SECRETARY AND VOTING MEMBER**

Speed bumps were discussed and agreed to purchase "2" & "3" high bumps for trial to see which one was more effective on slowing the speeders down in the park, at an approximate cost of \$2,200.00, it was given to the BOD for approval. Noel suggested placing the yellow speed bumps to help ease the blow of the 3" high speed bump on the 1000 block. Vince suggest we go the Fire Dept. and see how high they suggest for the ambulance and fire truck. Bill Church will go to the Fire Department and speak with them before the next Utility Meeting SEPTEMBER 03, ROB RICE II, 2019. David suggest that we order signs for every speed bump area so that it is posted. We have only spent \$1,100.00 of the \$2,200.00 original so Jenni is pricing the signage and more 3" speed bumps.

Bath House 202 is shut down for a remodel, which is being completed by our maintenance department and Crown Maintenance needs to install an LP Gas hot water tank 75 gal. 76,000 BTU FOR A TOTAL OF \$4,095.00 from estimate dated 6/23/19 #06-015. Wording needs changed from natural gas to LP gas. The stalls have been ordered but we are still waiting to arrive. Still waiting for the petitions for the stalls.

Water Leak Policy is to be emailed to all Utility Members by Vince Bufalini, for further discussion. The Policy will be discussed at the next meeting scheduled SEPTEMBER 03, 2019; for ELECTRIC SERVICE AND REPAIRS PRINTOUTS. To be reviewed September 03, 2019.

**NEW BUSINESS: THE BID FROM R&R SITE DEVELOPMENT OF CENTRAL FLORIDA LLC. DATED AUGUST 26, 2019, FOR UNDERBRUSH POND IN THE AMOUNT OF \$2,800.00, A MOTION WAS MADE BY ROBERT RICE II, AND SECONDED BY NOEL WARNER TO APPROVE THE BID AND SEND IT TO THE BOARD FOR APPROVAL. 5 YES 0 NO**

**A BID FROM R&R SITE DEVELOPMENT OF CENTRAL FLORIDA LLC. DATED AUGUST 26, 2019, FOR \$6,000.00 FOR GRADING DITCH QUOTE #100. A MOTION WAS MADE BY ROB RICE II AND SECONDED BY NOEL WARNER TO APPROVE THE BID AND SEND TO THE BOARD FOR APPROVAL. ROB'S MOTION IS AS FOLLOWS TO APPROVE THE REPAIRS TO THE DRAIN AT CINDY BLVD. BETWEEN 600 AND 700 TO INCLUDE SODDING TO PREVENT FUTURE WASHOUT. 5 YES 0 NO**

**BO'S SITE & TREE DBA MADIC ENTERPRISES DATED FEBRUARY 05, 2019, FOR THE REMOVAL OF 50 TREES IN THE AMOUNT OF \$15,000.00. BILL CHURCH STATES THAT THERE ARE SEVERAL OTHER TREES THAT ARE DEAD ALONG THE 200 AND 700 BLOCKS. ROB STATES WE SHOULD GO AROUND AND MARK TREES THAT NEED REMOVED IN COMMON AREA. A MOTION WAS MADE BY ROB RICE II AND SECONDED BY NOEL WARNER, TO REMOVE 50 DEAD TREES FROM THE COMMON AREAS AND BO HAS AGREED TO ACCEPT 3 EQUAL PAYMENTS OF \$5,000.00 UNTIL PAID IN FULL.**

**ROB IS TO CONTACT ONE OF HIS VENDORS TO SEE WHAT THEY WOULD CHARGE US FOR A NEW MAGNETIC LOCK. A MOTION WAS MADE BY ROB RICE II AND SECONDED BY NOEL WARNER TO GET THE BID AND BRING IT BACK TO THE COMMITTEE.**

**~~WE NEED TO GET BIDS FOR THE PEOPLE TO COME TO CRCA MAINTAIN OUR TRUCKS; GATORS, TRACTORS, ETC. AND ALL OUR OTHER EQUIPMENT. DEVON TO CALL AROUND. TRUCKS WILL BE TAKEN OUT FOR MAINTENANCE. GATORS WILL BE MAINTENANCED OUT OF PARK.~~**

**NEXT MEETING IS SCHEDULED FOR SEPTEMBER 17, 2019 AT 8:30 A.M.**

**MEETING ADJOURNED: 11:13 A.M.**

**MINUTES PREPARED BY: CHRISTY MOORE, SECRETARY (NON-VOTING MEMBER)**