

NOTICE

**CLARCONA RESORT  
CONDOMINIUM ASSOC.**

SPECIAL  
BOARD MEETING

AUGUST 26, 1999

AT

7:00 PM

REC HALL

POSTED 8/17/99

**Special Meeting Topics**  
**August 26, 1999**

**TO: Distribution**  
**From: Vince Bufalini**  
**Subject: Special Board meeting topics**

**August 26, 1999**

The Budget Committee has requested direction from the Board on a number of items for the year 2000 budget. Attached is a list of those items along with other possible items.

Also I am recommending that an emergency meeting be held immediately after tonight's meeting to discuss the following issues.

1. Installation of wash-down pump at Sewer plant to save 10,000 gallons of fresh water a day.
2. Florida Power contract to provide lighting for Shuffleboard court (6 year contract for approximately \$10 per month).

Distribution:

Adkinson	L.
Bagwell	N.
Barrett	R.
Boxer	S.
Fox	M. L.
Porter	C.
Prothero	K.
Schoen	R.
Stemock	J.

Special Meeting Topics  
August 26, 1999

1. Possible equipment/other purchases:

- a) Tractor - 24,000<sup>00</sup> - 26,000<sup>00</sup> TOTAL COSTS - Budget 25,000 - FINANCED BUDGETARY.
- b) New Golf cart - (2) AT PRESENT, IN MAINT. = 2,000 ONE YR.
- c) Metal detector -  
TO REGULAR BUDGET ITEM - GENERATOR - 9,000  
ON WHEELS

2. Employee Salary increases:

- a) Managers contract renewal committee - SEPT-28
- b) Employees salary survey - " "

3. Reserves:

- a) Any additions to reserves -
- b) Renaming or Redefining categories
- c) Equipment replacement reserve? \*

4. New Rec hall ~~X~~

5. Other:

- a)
- a) Pole Barn for the Maintenance yard
- b) Gate House Repair }
- c) Bath House Repairs }
- d) Underground leak detection survey

**CLARCONA RESORTS**  
**CONDOMINIUM ASSOCIATION, INC.**  
**EMERGENCY BOARD OF DIRECTORS MEETING**  
**26 August, 1999**

**MINUTES**

An Emergency Meeting was called to order by President Bufalini at 9:00 PM.

The following directors were present: Mr Adkison, Ms Boxer, Mr Bufalini, Ms Fox, Mr Porter and Mrs Stemock. Mr Barrett, Mr Prothero, and Mr Schoen were absent. A quorum was present.

**PURPOSE:** To discuss and vote on the installation of a wash-down pump at the Sewer Plant and a lighting contract with Florida Power Corp.

1. Mr Porter made a motion to purchase a wash-down pump from Pat's Pump & Blower, Inc. at a cost of \$708.08 per quote. Seconded by Ms Fox. Unanimous vote.

2. Mr Adkison made a motion to install 2 lights at the Shuffleboard court per Florida Power contract and that Ms Bagwell clarify the terms of the contract with Florida Power. Seconded by Mr Porter. Unanimous vote.

Ms Boxer made a motion to adjourn. Seconded by Mr Adkison.

Meeting adjourned at 9:11 PM.

Respectfully Submitted,

  
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Janice Stemock, Secretary

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**CONDOMINIUM ASSOCIATION, INC.**  
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The following directors were present: Mr Adkison, Ms Boxer, Mr Bufalini, Ms Fox, Mr Porter and Mrs Stemock. Mr Barrett, Mr Prothero, and Mr Schoen were absent. A quorum was present.

**FIRST ORDER OF BUSINESS:** Lein on Unit 711. Mr Porter made a motion to authorize Attorney Hillman to file a lein on Unit 711. Seconded by Ms Fox. Unanimous vote.

**SECOND ORDER OF BUSINESS:** Budget Directives.

1. Possible Equipment/Other Purchases:

a. Ms Boxer made a motion to put money in the budget to purchase a tractor. Seconded by Mr Porter. Tractor Committee: Ken Cieslik, Mr Barrett and Mr DeGues. After discussion, Mrs Stemock made a motion to place money in the budget for a new tractor, not to exceed \$25,000.00 and to be financed by the most economical means possible. Seconded by Ms Fox. Unanimous vote.

b. Mr Porter made a motion to place money in the budget to purchase a used and refurbished Golf Cart not to exceed \$2,000.00. Seconded by Ms Boxer. Unanimous vote.

c. Metal Detector may be purchased out of the Maintenance budget.

d. Mr Porter made a motion to place money in the budget to purchase a 3-Phase Mobile Generator (on wheels) to run the sewer plant in case of power outages. Cost will be approximately \$8,000.00. Seconded by Ms Boxer. Unanimous Vote.

2. Employee Salary Increases:

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c. Metal Detector may be purchased out of the Maintenance budget.

d. Mr Porter made a motion to place money in the budget to purchase a 3-Phase Mobile Generator (on wheels) to run the sewer plant in case of power outages. Cost will be approximately \$8,000.00. Seconded by Ms Boxer. Unanimous Vote.

2. Employee Salary Increases:

((**MINUTES** of 26 August, 1999, Meeting Continued)

a. Manager Contract Renewal Committee: A committee consisting of Mr Porter as Chairman, along with Mr Butler, Mr Prothero, Mr Barnes, Ms Weaver, Ms Weed and Mr Caldwell was activated and should submit their recommendations before September 28th, 1999.

b. Employee's Salary Survey Committee consisting of Mr Bufalini as Board Member, Mary Lou Weaver, June Plant and Joyce Weed was named.

3. Reserves:

a. Any additions, renaming or redefining categories on reserves would take a unanimous vote of the board PLUS a majority vote of the Homeowners.

b. Mr Porter made a motion to create an equipment replacement reserve. Jerry Thienes and the Auditor would recommend an amount. Seconded by Ms Fox. Unanimous vote.

4. New Rec Hall/Storm Shelter: Mr Porter made a motion to place \$10,000.00 in the budget for architecture, planning or fees for the new Rec Hall/Storm Shelter. Seconded by Ms Boxer. Unanimous vote.

5. Other Projects:

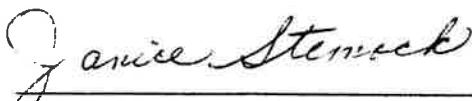
a. Pole Barn for the Maintenance Yard: A Committee was appointed to price and size a Pole Barn with Mr Albaugh as Chairman with Ken Cieslik and Colin Cosgrove as members. Their findings should be turned in to Jesse Weaver within a week.

Mr Adkison made a motion to table agenda items b, c & d until the next Board meeting because of time constraints. Seconded by Ms Fox. Unanimous vote.

Mr Adkison made a motion to adjourn. Seconded by Mr Porter.

Meeting adjourned at 8:58 PM.

Respectfully Submitted,

  
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Janice Stemock, Secretary

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2. Employee Salary Increases:



((**MINUTES** of 26 August, 1999, Meeting Continued)

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