

NOTICE

EMERGENCY MEETING OF THE BOARD OF DIRECTORS

CLARCONA RESORT CONDOMINIUM
ASSOCIATION, INC.

DATE: THURSDAY - APRIL 22, 1999

TIME: 7:00 PM

PLACE: REC HALL
3000 CLARCONA ROAD
APOPKA, FLORIDA

PURPOSE: REGARDING ST. JOHN'S WATER
PERMIT FOR CLARCONA RESORT

POSTED
4/20/99-LR

APR 29 1999

**CLARCONA RESORTS
CONDOMINIUM ASSOCIATION, INC.**

**EMERGENCY BOARD OF DIRECTORS MEETING
22 April, 1999**

MINUTES

An Emergency Meeting was called to order by President Bufalini at 7:00 PM. The meeting was properly noticed. (see attached signed copies of notice)

The following directors were present: Mr Adkison, Mr Barrett, Mr Bufalini, Ms Fox, Mr Porter, Mr Schoen and Mrs Stemock. Ms Boxer and Mr Prothero were absent. Also in attendance was Mr Morford, Assistant Secretary. A quorum was present.

PURPOSE OF THE MEETING: The Utility Committee asked for the Emergency Meeting to request Board approval of the first phase of its plan for managing the use of outside water. If approved, homeowners can be notified on their April Electric Bill.

Mr Barrett made a motion to open discussion on outside watering. Seconded by Mr Adkison. It was the concensus to change "**4AM to 10AM**" to "**2AM to 8AM**", **some very general guidelines** was changed to read **some guidelines** and watering time had **30 minutes to 1 hour** changed to read **1 hour maximum per station** added. Mr Barrett made a motion to accept Article 1 with changes. Seconded by Mr Adkison. Unanimous vote.

Mr Barrett made a motion that any new lawn sprinkling systems be approved by the AERC. Seconded by Mr Adkison. It was recommended that Article 2 be changed to read "Any new sprinkling systems must have AERC approval **prior to installation.**" Mr Schoen made a motion to accept Article 2 as changed. Seconded by Mr Barrett. Unanimous vote.

Since there was no more business before the Board, Mr Porter made a motion to adjourn. Seconded by Mr Adkison. Unanimous vote.

Meeting adjourned at 7:33 PM.

Respectfully Submitted,


Jan Stemock, Secretary

5/13/99
J.M.

CLARCONA RESORT CONDOMINIUM
ASSOCIATION, INC.

NOTICE

HOME OWNERS FORUM

DATE: APRIL 21, 1999

TIME: 7:00 PM

PLACE: REC HALL
3000 CLARCONA ROAD
APOPKA, FL

POSTED;

**CLARCONA RESORTS
CONDOMINIUM ASSOCIATION, INC.**

EMERGENCY BOARD OF DIRECTORS MEETING

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Respectfully Submitted,



Jan Stemock, Secretary

5/13/99
g.m.

CLARCONA RESORTS
CONDOMINIUM ASSOCIATION, INC.
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22 April, 1999

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Respectfully Submitted,


Jan Stemock, Secretary



April 22, 1999

POST OFFICE BOX 1429 **PALATKA, FLORIDA 32178-1429**
 TELEPHONE 904-329-4500 SUNCOM 904-890-4500
 TDD 904-329-4450 TDD SUNCOM 890-4450
 FAX (Executive) 329-4125 (Legal) 329-4465 (Permitting) 329-4315 (Administration/Finance) 329-4506

SERVICE CENTERS

618 E. South Street Orlando, Florida 32801 407-867-4300 TDD 407-897-5990	7775 Baymeadows Way Suite 102 Jacksonville, Florida 32256 904-730-6270 TDD 904-448-7900	PERMITTING: 305 East Drive Melbourne, Florida 32904 407-984-4940 TDD 407-722-6368	OPERATIONS: 2133 N. Wickham Road Melbourne, Florida 32936-8109 407-753-3100 TDD 407-752-3102
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Certified Mail No. Z 315 271 308

Mr. Julian Coto, P.E., D.E.E.
Excel Engineering Consultants, Inc.
122 Wilshire Boulevard
Casselberry, FL 32707

SUBJECT: Consumptive Use Permit Application No. 3203
 (Formerly Permit No. 2-095-0069)
 Clarcona Resort, Orange County
 Fifth Request for Additional Information

Dear Mr. Coto,

Thank you for arranging the meeting last week, April 14, 1999, with members from the Board of Directors/Utility Committee of Clarcona Resort Condominium Association, Inc. As part of the meeting you submitted some water use data in response to my previous Request for Additional Information dated November 6, 1999. The Board members present also submitted a Utility Committee Report discussing their conservation measures. We have reviewed your submittals received on April 14, 1999; however, there are several items that still need to be addressed in order to complete your application. The information requested below is required in the District's Rule Section 40C-2.101, Florida Administrative Code (F.A.C.), and in section 4.3.1 of the Applicant's Handbook (A.H.).

In order to expedite the review of this permit application, please include the District's permit application number on all correspondence and submit two copies of all requested information unless otherwise instructed by a specific information request. All responses for additional information should be addressed to Lori Burklew at the Orlando Service Center address noted above.

The following information is requested:

1. The Utility Committee has determined, through a 24-hour 'no outside watering' audit, that outside watering is a major cause of excess consumption in the park and that there are possible leaks in the distribution system. This conclusion is further supported by review of water and wastewater flows on an annual basis. The Utility Committee has proposed the following conservation measures to address this problem:
 - Identification of Outside Water Usage by Unit - Implemented
 - Installation of Submeters on all miscellaneous uses and a representative cross-section of unit types (RV, Park Model w/septic and Park Model w/o septic)
 - Creation of standing Utility Committee - Implemented
 - Population Census
 - Leak Detection Survey - Visible Inspection Implemented
 - Updating Distribution Line Maps

Jeff K. Jennings MAITLAND	Dan Roach, CHAIRMAN FERNANDINA BEACH	William M. Segal MAITLAND	Duane Ottenstroer, TREASURER SWITZERLAND	Ometrias D. Long APOPKA	Otis Mason, SECRETARY ST. AUGUSTINE	Clay Albright EAST LAKE WEIR	William Kerr MELBOURNE BEACH	Reid Hughes DAYTONA BEACH
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- Watering Restrictions
- Sprinkler System Approval
- Requirement of Rain Sensing Shut-off Devices
- Xeriscape Display

As we discussed in our meeting, I intend to recommend a three-year permit to allow the Utility Committee to conduct a thorough water audit of the water system. Upon further consideration, the District requests that the applicant install submeters for all miscellaneous uses and for a representative cross-section of units prior to permit issuance. This will ensure the applicant's ability to perform audits of the water system in compliance with the District's conservation requirements. Please submit a map showing the location of submeter placement and arrange for site visit to verify meter installation.

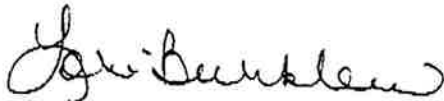
Please provide a schedule of implementation for the remaining components of the water conservation plan. Also, please elaborate on the frequency of census taking and how the Committee will track park occupancy. This data needs to be reliable in order to calculate total household type use and per capita usage. [Paragraph 10.2(a)(b)(h); 10.3(a)(b)(e), A.H.]

2. Please submit water use data, in tabular form, for the submeters already in place. I believe these were installed in March of 1998. I understand there may not be monthly readings available, but since these were new meters, current meter readings should reflect total water use since installation. Please consult with the meter manufacturer to determine meter readings upon installation. Also, please provide calibration records for the wastewater meter. [Paragraph 10.2(a)(b)(h); 10.3(a)(b)(e), A.H.]

In order expedite the review of your application, we ask that you submit the requested information in a timely manner. Please be advised that pursuant to District rules, any application which has not been technically and administratively completed within 90 days from the date of your receipt of a Request For Additional Information by the District, must be forwarded to the Governing Board with a recommendation for denial based upon an incomplete application. However, should you require more than 90 days to respond, one 90-day extension may be granted based on an evaluation of your specific circumstances. To request for an additional 90-day time extension, please send a written request to me stating the reason for the request and we will let you know if we can grant such an extension.

Please contact me at (407)897-4327 at the Orlando Service Center if you have any questions.

Sincerely,



Lori Burklew, Hydrologist
Department of Resource Management

cc: PDS/RAIL, James Hollingshead, Dave Dewey